

INVITATION TO TENDER (ITT) & EXPRESSION OF INTEREST (EOI)

Reputable and experienced Citizen Owned companies are hereby invited to tender for the following;

1. **ITT - Statutory Fire Equipment Maintenance and Service Contract: MOR/26/21/18-06**
2. **EOI - Asset Management Audit: ISO 55001:2014: MOR/20/21/18-06**

Tender documents for the **ITT - Statutory Fire Equipment Maintenance and Service Contract: MOR/26/21/18-06** may be collected from Morupule Coal Mine, Security office, along Palapye/ Serowe Road (A14), between Monday and Friday, from 0730hrs to 1630hrs, upon production of proof of payment of a non-refundable fee of **BWP 250.00 (Two Hundred and Fifty Pula Only)**.

Site Visit

For Tender No. **MOR/26/21/18-06: Statutory Fire Equipment Maintenance and Service Contract**: It is a pre-requisite that bidders attend a site visit in order to familiarize themselves with the site, the scope of the services and the environmental conditions under which the services are to be performed. The site visit shall take place on **2nd June 2021 at 0900 hours**. Representatives attending the site visit are required to arrange their own transport, accommodation and protective clothing, i.e. hard hat, steel toed boots, reflective vest and goggles. COVID-19 Protocols shall also be observed as set by MCM and the Government of the Republic of Botswana.

Expression of Interest

For Tender No **MOR/20/21/18-06: EOI - Asset Management Audit: ISO 55001:2014: which is an expression of Interest**: In order to prequalify to be invited, interested parties must fulfil the following criteria:

- 1.1. Provide a brief company profile, a brief history of the company/business, company registration documents, names of shareholders, directors and their identity documents, shareholding certificates, a summary of types of services offered, any statutory registration or licensing including trade license.
- 1.2. Provide a bank statement for the company.
- 1.3. Demonstrate a proven track record in the supply of the product at hand with individual contract/purchase order values. Provide at least 2 references in the form of copies of purchase orders, completion certificates, contract copies or related.
- 1.4. Provide at least three referees with contact person, address and telephone number for each
- 1.5. Any certification for quality management or quality management system
- 1.6. Provide a copy of a Tax Clearance Certificate.
- 1.7. Pay a non-refundable fee of P100.00, inclusive of VAT, and submit the expressions of interest together with a copy of the proof of payment as per the submission criteria laid below.

Submissions will be evaluated by Morupule Coal Mine to produce a shortlist of suppliers who will be invited to tender.

Payments:

Payments may be made in cash or by Electronic Funds Transfer to:

Account Name	Bank Name	Account No.	Branch	Swift Code
Morupule Coal Mine	Stanbic Bank	9060001295360	Fairgrounds	SBICBWGX.

Submission:

Tenderers are required to submit **one original hardcopy and one soft copy** of the tender to:

The Tender Box
Morupule Coal Mine
Security Office
Along Palapye/Serowe Road (A14)
Palapye, Botswana

Tenders are to be submitted in sealed envelopes marked:

1. **EOI - Asset Management Audit: ISO 55001:2014: MOR/20/21/18-06**
2. **ITT - Statutory Fire Equipment Maintenance and Service Contract: MOR/26/21/18-06**

The closing date for the receipt of tender submissions shall be **18th June 2021 at 12:00 noon**. Tenders received after the closing date and time will not be considered.

Telegraphic, telephonic, telex, facsimile or emailed submissions will also not be considered. Morupule Coal Mine reserves the right to reject or accept any submission and does not bind itself to accept the lowest or any portion of any tender. Acceptance thereof is not binding on the company until confirmed through official notification. The services pertaining to this contract shall be run under Morupule Coal Mine General Conditions of Service, details of which are in the tender documents. Enquiries relating to this tender must be addressed to: **Contracts Administrator (A)** , at e-mail: kbagwasi@mcm.co.bw or Tel: 4941347.