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## INVITATION TO TENDER

Morupule Coal Mine (MCM) is a mining company established in 1973 to mine and unlock true value of coal for all stakeholders. The MCM business is at the heart of a prosperous future for Botswana with coal production contributing significantly to the economic development of Botswana. The Mine is owned by the Minerals Development Company Botswana (MDCB) a mining investment entity of the Government of Botswana. Morupule Coal Mine is located 7 km northwest of the urbanised village of Palapye (the fastest growing centre outside the capital city of Gaborone), along the Serowe-Palapye national highway (A14). The company's vision is 'To be a partner of choice in the global coal transition'.

MCM invites well established, experienced registered citizen companies (50+% Citizen Shareholding and Directorship) to tender for the following:

### 1. Forensic Investigations Services for Morupule Coal Mine – (MOR-JUN-ENQ-002)

**The critical aspects of the scope of works (SoW) are as follows but not necessarily limited to:**

- Conducting a forensic investigation to test the findings of the preliminary investigation relating to non-compliance with relevant legislation, policies, processes, and procedures of the Mine.
- Gathering evidence and analysis to identify and establish any non-compliance with legislation, policies, processes, and procedure of the Mine. (Through interviewing relevant personnel and witnesses to gather information and evidence).
- Review records, transactions, and other relevant documents.
- Collaborate with internal audit teams, legal and/or security office as required.
- Issue a final report on the findings of the forensic investigation, identity of perpetrators, if any; and provide recommendations of the way forward.
- Present final report to Management and/or the Board of Directors and any other governance structure as may be deemed necessary.
- Provide recommendations for remedial actions and improvements to prevent future occurrences.
- Provide support for any disciplinary hearing process and/or litigation cases resulting from the forensic investigation, if any such as assisting with debriefing prosecutors, the preparation of charge sheets, preparing detailed evidence files, testifying as expert witnesses, and presenting reports.

**Tender documents/ SoW** will be shared with the Tenderer upon receiving proof of payment of a non-refundable fee of **BWP500.00 each** only on or before **16 July 2024**.

Payments may be made in cash or by Electronic Funds Transfer to:

**Account Name: Morupule Coal Mine;**  
**Bank Name: Stanbic Bank;**  
**Account No: 9060001295360**  
**Branch: Fairgrounds Swift Code: SBICBWGX.**  
**REF: "Your Company Name"- "Tender No.. (MOR-JUN-ENQ-002)**

#### Site Visit

A site visit will not be required for this tender.

#### Submission:

Tenderers are required to submit their tenders only to this email address: **[MTenders@mcm.co.bw](mailto:MTenders@mcm.co.bw)**

The closing date for the receipt of tender submissions shall be **26 July 2024 – 12:00noon**. Tenders received after the closing date and time will not be considered.

Telegraphic, telephonic, telex, facsimile or emailed submissions other than the one stated above will not be considered. Morupule Coal Mine reserves the right to reject or accept any submission and does not bind itself to accept the lowest or any portion of any tender. Acceptance thereof is not binding on the company until confirmed through official notification. The services pertaining to this tender shall be run under Morupule Coal Mine General Conditions of Service, details of which are in the tender documents. Enquiries relating to this tender must be addressed to: **The Contracts Manager**, at e-mail: [mtema@mcm.co.bw](mailto:mtema@mcm.co.bw) & copy [bwamakoko@mcm.co.bw](mailto:bwamakoko@mcm.co.bw), Tel: 494 1343 or 494 1352.