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Morupule Coal Mine is a worldclass surface and underground coal mining company that mines and processes coal primarily for generation of electricity in Botswana. MCM has expanded its product portfolio spanning from power generation to other forms of use as well as venturing into the export markets.

The Company Seeks to invite suitably qualified and experienced candidates to apply for the following position:

### **MINING ASSISTANT (SHORT-TERM CONTRACT)**

#### **Job Summary:**

To carry out general operational maintenance in area of responsibility or relevant section efficiently and effectively while adhering to safety standards, policies, and procedures.

#### **Key Activities:**

- Visually inspects the equipment in area of responsibility (pumps, belt extension, relief operator) for defects daily and completes appropriate checklists and log sheets.
- Performs tasks of a predominantly manual nature which may include but not limited to spillage, cleaning, lashing, unblocking, digging, purging removing vegetation.
- Operates and controls the relevant machines in area of responsibility by starting and shutting the machine as required by machine operating specifications, acknowledging machine critical alarms, and taking appropriate action.
- Performs maintenance activities in area of responsibility by assisting in carrying out maintenance activities relevant to area of responsibility on categorized or prescribed equipment.
- Takes responsibility for providing excellent service by developing self, applying skills, knowledge, and experiences to improve and measure their own performance against clear standards.

#### **Minimum Education & Experience Requirements:**

- O' levels/BGCSE or its equivalent.
- Two (2) years relevant exposure in mining/engineering or ore processing plant.
- Understanding of Safety, Health & Environment (SHE) procedures and standards.

We offer competitive salary package. Prospective candidates must be medically and physically fit, and willing to work in an Underground Coal Mining Environment and meet demanding schedules, and **should be available to start work immediately**.

#### **Application Instructions:**

- Candidates who meet the above requirements must apply with a **cover letter, certified copies of educational certificates, certified copy of ID, a comprehensive curriculum vitae** and **at least 2 recent reference letters or certificate of service** addressed to:

#### **HEAD OF HUMAN RESOURCES**

Morupule Coal Mine, Private Bag 35

#### **PALAPYE**

- Applications should be **hand-delivered** at **Palapye Main Kgotla** or **emailed** to [recruitment@mcm.co.bw](mailto:recruitment@mcm.co.bw) before closing date of **14 May 2024, 1630hrs**.
- **ONLY hand delivered or emailed** applications to the abovementioned addresses will be accepted. Please do not respond through fax or postal box. Note that responses will only be made to shortlisted applicants, and should you not hear from us before **20 May 2024**, then consider your application to be unsuccessful.